

# Notice of meeting and agenda

## Finance and Resources Committee

**10.00 am Tuesday, 25th April, 2023**

Dean of Guild Court Room - City Chambers

This is a public meeting and members of the public are welcome to attend or watch the webcast live on the Council's website.

The law allows the Council to consider some issues in private. Any items under "Private Business" will not be published, although the decisions will be recorded in the minute.

### Contacts

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## **1. Order of business**

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- 1.1** Including any notices of motion and any other items of business submitted as urgent for consideration at the meeting.

## **2. Declaration of interests**

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- 2.1** Members should declare any financial and non-financial interests they have in the items of business for consideration, identifying the relevant agenda item and the nature of their interest.

## **3. Deputations**

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- 3.1** If any

## **4. Minutes**

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|------------|---|---------|
| <b>4.1</b> | Minute of the Finance and Resources Committee of 7 February 2023 - submitted for approval as a correct record | 7 - 12  |
| <b>4.2</b> | Minute of Finance and Resources Committee of 10 March 2023 – submitted for approval as a correct record       | 13 - 22 |
| <b>4.3</b> | Minute of Finance and Resources Committee of 30 March 2023 – submitted for approval as a correct record       | 23 - 30 |

## **5. Forward Planning**

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| <b>5.1</b> | Work Programme | 31 - 38 |
|------------|----------------|---------|

<b>5.2</b>	Rolling Actions Log	39 - 64
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## **6. Business Bulletin**

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<b>6.1</b>	Business Bulletin	65 - 68
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## **7. Executive Decisions**

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<b>7.1</b>	Royal Visits – Report by the Chief Executive	69 - 78
<b>7.2</b>	Participatory Budgeting (PB) Progress Report – Report by the Executive Director of Corporate Services	79 - 86
<b>7.3</b>	Edinburgh Integration Joint Board Financial Update – Report by the Executive Director of Corporate Services	87 - 92
<b>7.4</b>	Workforce Dashboard – Report by the Executive Director of Corporate Services	93 - 102
<b>7.5</b>	Workforce Dashboard with Maximising Our Capability and Performance Deep Dive – Report by the Executive Director of Corporate Services	103 - 130
<b>7.6</b>	Award of the Lettings, Management and Maintenance Contract for Edinburgh Living – Report by the Executive Director of Place	131 - 140
<b>7.7</b>	Transportation of Food Containers – Report by the Executive Director of Place	141 - 146
<b>7.8</b>	Contract Award for the Provision of Specialist Day and Residential Support for Children and Young People with a Disability – Report by the Executive Director of Children, Education and Justice Services	147 - 152
<b>7.9</b>	Assessment of Pupil Progress in Literacy and Maths Attainment - Extension via Waiver of Contract Standing Orders – Report by the Executive Director of Children, Education and Justice	153 - 158

## **8. Routine Decisions**

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<b>8.1</b>	Contract Awards and Procurement Programme (Period 1 July to 31 December 2022) – Report by the Executive Director of Corporate Services	159 - 186
<b>8.2</b>	Health and Safety Performance 2022 – Report by the Executive Director of Corporate Services	187 - 204
<b>8.3</b>	Award of Edinburgh Factoring Framework Agreement – Report by the Executive Director of Place	205 - 210
<b>8.4</b>	82 Canongate, Edinburgh - Proposed New Lease – Report by the Executive Director of Place	211 - 214
<b>8.5</b>	Units 1 - 3 Peffermill Parc, Edinburgh - Proposed Lease Extension – Report by the Executive Director of Place	215 - 218
<b>8.6</b>	Land at Port Edgar, South Queensferry - Proposed Disposal – Report by the Executive Director of Place	219 - 222
<b>8.7</b>	37 Leith Street, Edinburgh - Proposed New Lease – Report by the Executive Director of Place	223 - 226
<b>8.8</b>	Land at 67 Pilrig Park - Proposed Disposal – Report by the Executive Director of Place	227 - 230
<b>8.9</b>	South Bridge Resource Centre, 6 Infirmary Street, Edinburgh – Future Strategy – Report by the Executive Director of Place	231 - 236
<b>8.10</b>	Westfield House, 5 Kirk Loan, Edinburgh - Community Asset Transfer – Report by the Executive Director of Place	237 - 242

## **9. Motions**

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- 9.1** None.

## **10. Resolution to Consider in Private**

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**10.1** The Committee is requested under Section 50(A)(4) of the Local Government (Scotland) Act 1973 to exclude the public from the meeting for the following items of business on the grounds that they would involve the disclosure of exempt information as defined in Paragraphs 8, 9 and 12 of Part 1 of Schedule 7A of the Act.

## **11. Private Reports**

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**11.1** Lauriston Castle Trust – Report by the Executive Director of Corporate Services 243 - 250

### **Nick Smith**

Service Director, Legal and Assurance

## **Committee Members**

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Councillor Mandy Watt (Convener), Councillor Graeme Bruce, Councillor Phil Doggart, Councillor Joan Griffiths, Councillor Euan Hyslop, Councillor Lesley Macinnes, Councillor Alys Mumford, Councillor Vicky Nicolson, Councillor Neil Ross, Councillor Alex Staniforth and Councillor Lewis Younie.

## **Information about the Finance and Resources Committee**

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The Finance and Resources Committee consists of 11 Councillors and is appointed by the City of Edinburgh Council.

This meeting of the Finance and Resources Committee is being held in the City Chambers, High Street, Edinburgh and virtually by Microsoft Teams.

## **Further information**

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If you have any questions about the agenda or meeting arrangements, please contact Rachel Gentleman or Taylor Ward, Committee Services, City of Edinburgh Council, Business Centre 2.1, Waverley Court, 4 East Market Street, Edinburgh EH8 8BG, email [rachel.gentleman@edinburgh.gov.uk](mailto:rachel.gentleman@edinburgh.gov.uk) / [taylor.ward@edinburgh.gov.uk](mailto:taylor.ward@edinburgh.gov.uk).

A copy of the agenda and papers for this meeting will be available for inspection prior to the meeting at the main reception office, City Chambers, High Street, Edinburgh.

The agenda, minutes and public reports for this meeting and all the main Council committees can be viewed online by going to the Council's online [Committee Library](#).

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If you have any queries regarding this, and, in particular, if you believe that use and/or storage of any particular information would cause, or be likely to cause, substantial damage or distress to any individual, please contact Committee Services ([committee.services@edinburgh.gov.uk](mailto:committee.services@edinburgh.gov.uk)).